

# Wesclin PALS Summer Program 2026



**Monday June 1 – Friday August 7**

***\*Playing And Learning after School\****

The PALS program is available to Wesclin students who have completed Kindergarten through 5<sup>th</sup> Grade

The Summer PALS Program will be held at Wesclin Middle School, North Gym this summer. There will not be shuttles running from Trenton Elementary or New Baden Elementary. Students must be dropped off AND picked up at the Middle School.

## **Registration Fees**

There is a one time registration fee of \$20 plus \$5 for each additional child in your family. ***If your child is currently enrolled in PALS or has previously been enrolled, you need not pay this fee every year.*** Upon registering, the first week fee must be paid. Checks are the preferred method of payment and should be made payable to Wesclin Schools.

## **Weekly Fees**

Our summer program costs \$135 per week. Weekly fees are to be paid **EVERY FRIDAY** for the following week. If payment has not been received, students will not be able to attend the program. ***We have two weeks this year that have an adjusted rate due to holidays. The charge will be \$108.00 per child, the week of Juneteenth (June 15<sup>th</sup> – June 18<sup>th</sup>) and July 4<sup>th</sup> (June 29<sup>th</sup> – July 2<sup>nd</sup>).***

## **Refunds and Return Checks**

The PALS Program is staffed on the basis of enrollment; therefore, no fees will be refunded. If checks are returned, a fee of \$15.00 will be charged. The student will not be allowed to return to the program until the fee is paid. After two returned checks, payments must be made by money order or cashier's check.

## **Hours of Operation**

The Summer PALS Program operates Monday – Friday from 6:00 AM until 6:00 PM at ***Wesclin Middle School*** starting on June 1<sup>st</sup> through August 7<sup>th</sup>. Parents can drop off students at the north parking lot, gym door. ***There will be NO Summer PALS June 19<sup>th</sup> and July 3<sup>rd</sup>.***

## **Unclaimed Child Late Fee**

The program ends at 6:00 PM. From 6:05 to 6:15 PM, a late fee of \$10 per child will be charged. The staff will attempt to contact a parent at this time. After 6:15 PM, an additional late fee of \$1 per minute will be charged per child. Late fees must be paid within two working days. Repeated late pick-ups may result in the child being dismissed from the program. The clock at the site will determine the official time.

### **Meals, Snacks and Breakfast**

We will be providing daily snacks, ***but lunch will not be provided. Students will need to bring their own sack lunch each day, the school will not be providing breakfast or lunch.*** We also would like for each student to bring his or her own water bottle every day. Please label lunches and water bottles. If your student is arriving at PALS before 9:00 AM, **they are welcome to bring their breakfast with them** to eat it at school in the morning.

### **Absences**

If your student will be absent from Summer Pals, please email Ronell Bursich at [bursichr@wesclin.org](mailto:bursichr@wesclin.org) to inform us of your student's absence. This will help us in planning for different activities and projects.

### **Illness or Injury**

Students who become ill will need to be picked up promptly upon notification. Refunds are not available when students miss one or more days due to illness. If your child is injured, you will be informed immediately if necessary or at pick up.

### **Restrictions**

This program serves children who are currently in kindergarten through the 5<sup>th</sup> grade, because of the kinds of activities in PALS, a certain level of independence on the part of the student is required. Therefore, participants must be able to toilet and feed themselves independently and have mobility independence.

**\*\*\*Tennis shoes are required – NO EXCEPTIONS.\*\*\***

### **Student Possessions**

Please label student names on all items coming to the program. ***Students do not have access to school WiFi/internet. Students are allowed to bring electronic devices to Summer PALS. However, they will only be used during designated times of the day and they MUST BE age and school appropriate. If used inappropriately, it will be taken away for the rest of the day and given to parents.*** Staff will not be responsible for valuable items brought into the program. Acceptable items to bring include: books, activity books, coloring books, crayons, drawing supplies, and water bottles. If you are unsure of an item, please email the director (Ronell Bursich, [bursichr@wesclin.org](mailto:bursichr@wesclin.org)) with any questions.

### **Behavior**

Students participating in the program are expected to follow the school and playground rules put in place by the PALS staff. A misconduct report will be sent home with students that engage in inappropriate behavior. The misconduct report must be signed and returned the following day. Once a student receives a third misconduct report, a conference with the parent/guardian will be scheduled. A fourth misconduct report will result in removal from the program.

Gross disobedience will not be tolerated and will result in immediate removal from the program with loss of all fees. Disciplinary decisions rest solely with the program director and the building principal. Please go over the rules with your students so they know what is expected of them.

☺ Do ☺	Consequences
Respect yourself and others	1. Verbal Warning
Listen to the staff	2. 1 <sup>st</sup> Misconduct report (signed and returned)
Pick up after yourself	3. 2 <sup>nd</sup> Misconduct report (signed and returned) and see Program Director
Participate in activities	4. 3 <sup>rd</sup> Misconduct report – conference with program director and parent/guardian director
Follow the rules and directions given	5. 4 <sup>th</sup> Misconduct report – removal from program

### **Entry/Exit - Sign In/Sign Out Procedures**

Please enter and exit Wesclin Middle School through the north gym door entrance.

The program requires that an authorized adult sign the child in and out daily. The person who signs the child in and out must be at least 16 years old and is listed on the information card. Again, it is important that the registration form be current. The parent or guardian may update the form at any time. Corrections and changes to the form must be done in person.

An adult picking up the child must be identified on the registration form. A photo I.D. may be required.

### **Communication with PALS**

- You will get occasional newsletters from Ms. Ronell with information about what is coming up in the next week for Summer PALS. It will include information about field trips, ongoing projects, and a list of things that they might need to bring from home.
- Send a note enclosed in an envelope labeled “PALS/Ronell” and instruct your student to deliver the note to the PALS workers upon arrival.
- Contact the Summer PALS director:
  - Ronell Bursich
    - [bursichr@wesclin.org](mailto:bursichr@wesclin.org)
    - 618-560-9647 (Cell)

### **Withdrawal from the Program**

A student that withdraws from the program on good standing may rejoin the program at any time without being charged the \$20 registration fee.

***This year's summer activities will include a weekly trip to a park/playground on Wednesdays, and fieldtrips on Fridays. A complete list will follow once locations are confirmed.***

## ***Typical daily schedule for Summer PALS***

### ***A.M.***

<b><i>6:00 – 8:45</i></b>	<b><i>Breakfast/free time (students must provide their own breakfast)</i></b>
<b><i>8:45 – 9:00</i></b>	<b><i>Snack time (snacks will be provided)</i></b>
<b><i>9:00 – 10:00</i></b>	<b><i>Morning work out</i></b>
<b><i>10:00 – 12:00</i></b>	<b><i>Outside play</i></b>

### ***P.M.***

<b><i>12:00 – 12:45</i></b>	<b><i>Lunch (students must provide their own lunch)</i></b>
<b><i>12:45 – 2:00</i></b>	<b><i>Rest, movie, relax</i></b>
<b><i>2:00 – 3:00</i></b>	<b><i>Centers</i></b>
<b><i>3:00 – 3:30</i></b>	<b><i>Snack (snacks will be provided)</i></b>
<b><i>3:30 – 6:00</i></b>	<b><i>Centers/free choice</i></b>

